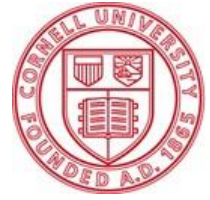


Cornell Cooperative Extension Franklin County



POSITION ANNOUNCEMENT

Franklin County in Northern New York State is looking for a dynamic leader to support and continue to develop outstanding staff who deliver effective programming to a diverse client base.

This position will appeal to you if you seek to be responsible for coordinating, directing, and sustaining the operation of the Cornell Cooperative Extension Association of Franklin County in accordance with the long-term strategy of the organization. You would have direct responsibility to:

- develop and maintain effective working relationships among the Association, staff, extension administration, Cornell faculty, and stakeholders;
- provide leadership for Association relations with legislators, local government leaders, community leaders, funding agencies and civic and special interest groups; and
- collaborate with other Cornell Cooperative Extension Executive Directors and program leaders in the region to assure effective and productive working relationships.

You would be accountable to the CCE Franklin County Boards of Directors, with oversight by the State Extension Specialist, for the financial viability of the organization's operations, sound management of staff and volunteers, as well as compliance with contractual, and Federal and New York State regulatory requirements of operations. The Executive Director is the direct liaison between the Board and staff and management and communicates to the Board on their behalf.

This is a year-round position. You will be required to meet the operating challenges of the organization. The job requires frequent travel, and supervision of persons training and skilled in a variety of specialized functions that deliver services to Cooperative Extension stakeholders. This is a salaried, exempt position.

You will be considered if you possess a Master's degree appropriate to the responsibilities of the position, with preference given to education, public administration, or a field related to extension programs. Other requirements include:

- Minimum of six (6) years of professional experience which includes four (4) years of substantive organizational leadership and management experience including human resources, finance, and organizational management.
- Demonstrated ability to work with the general public, community leaders, and government regulatory officials, and to assess local community issues.
- Experience successfully dealing with public information and social media is a necessary condition.
- Substantial training or experience with applied research, non-formal education, and/or public outreach.

This position offers a competitive salary and a comprehensive benefits package upon employment and based on eligibility, to include : New York State Health Insurance Program (NYSHIP) and New York State Employees' Retirement System (NYSERS).

IMPORTANT INFORMATION FOR APPLICANTS:

- All applicants must apply online by close of day on Monday, August 10, 2020 to be considered for this position.
- All applicants must submit a letter of interest, resume and references in your online application.
- Please contact Tracy Sanford, Human Resources, by email (tls21@cornell.edu) with questions.

Apply at the following link: https://cornell.wd1.myworkdayjobs.com/CCECareerPage/job/New-York-State-Other/Cornell-Cooperative-Extension-of-Franklin-County-Executive-Director---Malone--NY_WDR-00023437

*Individuals who bring a diverse perspective and are supportive of diversity
are strongly encouraged to apply.*

*Cornell Cooperative Extension is an employer and educator recognized for valuing AA/EEO,
Protected Veterans, and Individuals with Disabilities, and provides equal program and employment opportunities.*